

AUTHORIZATION TO RELEASE EMPLOYEE BENEFIT INFORMATION

To: _____

Re: Your Employee _____
Soc. Sec. No. _____

You are hereby authorized to furnish and release to _____ and to any employee, agent or representative any and all information in your possession or under your control concerning my employment , fringe and retirement benefits. You are further authorized to allow said persons to read, review, copy and have copied any and all records, notations, memoranda, and all other recorded information regardless of whether it is written, recorded, on computerized disc, etc., with respect to all aspects of my employment from the date I began my employment until the present date. You are further authorized to communicate with said persons orally or in writing concerning the matters addressed within this authorization. This authorization shall expire six months from the date of signature.

The information you are authorized to release shall include, but not be limited to: my earnings, wages, other forms of compensation, my employee benefits, fringe benefits, profit sharing, retirement and/or pension benefits; health, dental ,vision , life insurance and disability benefits; performance records, attendance records, employer/employee investment plans, stock plans, savings plans, thrift plans, employee stock option plans , 401K plans, deferred compensation, supplemental and excess benefits, “golden parachute” or “ silver seatbelt” provisions, vested bonus not yet paid, zero balance reimbursement programs, and employee related trusts.

All expenses pertaining to the foregoing shall be paid by the party requesting information pursuant to this authorization, and nothing shall be construed to make me liable for the costs.

State of Missouri)
) ss
County of _____)

On this ____ day of _____, 20__, before me, a Notary Public, personally appeared the above named person who acknowledged signing the above instrument as a free act and deed.

Notary Public

My commission expires:

AUTHORIZATION TO DISCLOSE FINANCIAL RECORDS

To: _____

Re: _____
SSN _____

You are hereby authorized and directed to furnish and release to _____

_____ and to employee, agent or representative any and all or any portion of the records, documents, other writings, and information in your possession or under your control concerning all of my accounts with and deposits in your institution, whether open or closed, and whether held solely in my name or jointly with another and further concerning all my loans and lines of credit with your institution on which I am liable individually or jointly with another, or as a guarantor for the last three years.

You are further authorized to allow said persons to read, review, copy and have copies any and all records, notations, memoranda, and all other recorded information regardless of whether it is written, recorded, or on computerized disc. You also authorized to communicate to said persons orally or in writing, and to provide reports concerning the matters addressed herein for the purpose of explaining or disclosing any other information requested relative to such accounts and deposits. This authorization shall expire six months from the date of signature.

All expenses pertaining to the foregoing shall be paid by the party requesting the information pursuant to this authorization and nothing herein shall be construed to make me liable for those costs.

State of Missouri)
) ss
County of _____)

On this ____ day of 20__, before me, a Notary Public, personally appeared the above named person who acknowledged signing the above and foregoing instrument as a free act and deed.

My commission expires: